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**To:** [downey.32@osu.edu](mailto:downey.32@osu.edu)  
**Cc:** [Lam, Pok-Sang](#); [Vankeerbergen, Bernadette](#); [Steele, Rachel](#); [Cody, Emily](#)  
**Subject:** Sociology 2367.02, 3302, 3306, 3380 and 3597.01  
**Date:** Friday, October 1, 2021 8:50:00 AM  
**Attachments:** [image001.png](#)  
[Sociology 2367.02, 3302, 3306, 3380 and 3597.01 Panel Feedback to Dept.docx](#)

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Good morning,

On Monday, September 27<sup>th</sup>, the Assessment Panel of the ASC Curriculum Committee reviewed proposals to offer distance learning versions of Sociology 2367.02, 3302, 3306, 3380 and 3597.01.

Sociology 3380 was approved with one recommendation while Sociology 2367.02, 3302, 3306 and 3597.01 were not voted on as the Panel would like to see their concerns addressed. For your convenience, I am cutting/pasting the feedback underneath my email as well attaching it as a separate Word document.

I will return Sociology 2367.02, 3302, 3306 and 3597.01 the courses to the department queue via curriculum.osu.edu in order to address the Panel's requests while Sociology 3380 will continue through the approval process.

Should you have any questions about the feedback of the Panel, please feel free to contact Pok-Sang Lam (faculty Chair of the Assessment Panel; cc'd on this e-mail), or me.

Best,  
Michael

1. Sociology 2367.02

- The Panel is unable to make a determination on whether the course provides enough direct instruction, per The Ohio State University's bylaws on credit hours which state that for every 1 credit hour there must be 1 hour of direct instruction and 2 hours of indirect instruction. Please provide more information within the syllabus about direct instruction, such as instructor lecture videos, for the Panel to make a determination.
- The Panel asks that when the course be taught beginning in Autumn 2022, the new GE Goals and ELOs for Historical or Cultural Studies be included within the syllabus, as this is a requirement of the ASCC. The New GE Goals and ELOs can be found on the Office of Academic Affairs website at: <https://oaa.osu.edu/ohio-state-ge-program>
- The Panel requests that the grade breakdown, as found on page 5 on the syllabus, be further broken down. Specifically, for Participation in Peer Review 100 (20/30/50 points, 25% of grade) as they were unable to determine what 20/30/50 is referencing.
- On page 3 of the syllabus, under Textbooks, the syllabus links to a Wikipedia article that is an online writer's guide. This style guide is for specifically Wikipedia articles, and the syllabus requires students to use APA-style citations. The Panel recommends finding a more suitable style guide that assists students in utilizing APA format.
- On page 10 of the syllabus, the Panel noted in the course calendar that the mid-term exam is due by 5PM on 10/17, yet on page 5 under Descriptions of major course assignments, the syllabus mentions the mid-term is due on 10/8. The Panel would like clarification around the due date for this exam.

2. Sociology 3302

- The Panel is unable to make a determination on whether the course provides enough direct instruction, per The Ohio State University's bylaws on credit hours which state that for every 1 credit hour there must be 1 hour of direct instruction and 2 hours of

- indirect instruction. Please provide more information within the syllabus about direct instruction, such as instructor lecture videos, for the Panel to make a determination.
- The Panel offers a friendly suggestion to consider creating assignments and/or exams that do not utilize lockdown browsers (such as Respondus Lockdown Browser or Proctorio) as the software is not ADA compliant, no longer recommended for use by the Office of Distance Education and eLearning (ODEE) and has major privacy concerns for students.
3. Sociology 3306
- The Panel asks for a rationale for the number of contact hours located within the course. Currently, on the distance learning approval cover sheet under Workload Estimation, there are only described as a maximum of 6 hours a week. However, for a 3-credit hour course, there should be 6 hours of indirect instruction and 3 hours of direct instruction.
  - The Panel offers a friendly suggestion to consider creating assignments and/or exams that do not utilize lockdown browsers (such as Respondus Lockdown Browser or Proctorio) as the software is not ADA compliant, no longer recommended for use by the Office of Distance Education and eLearning (ODEE) and has major privacy concerns for students.
  - Under the How your grade is calculated section on pages 4 and 5 of the syllabus, the total points add up to 1040 and not 1000. The Panel asks that these be adjusted or the point total in the course be adjusted.
4. Sociology 3380
- **Recommendation:** The Panel recommends breaking the video lectures into smaller increments, such as 15-20 minutes, for student retention and accessibility.
5. Sociology 3597.01
- The Panel is unable to make a determination on whether the course provides enough direct instruction, per The Ohio State University's bylaws on credit hours which state that for every 1 credit hour there must be 1 hour of direct instruction and 2 hours of indirect instruction. Please provide more information within the syllabus about direct instruction, such as instructor lecture videos, for the Panel to make a determination.
  - The Panel offers a friendly suggestion to consider creating assignments and/or exams that do not utilize lockdown browsers (such as Respondus Lockdown Browser or Proctorio) as the software is not ADA compliant, no longer recommended for use by the Office of Distance Education and eLearning (ODEE) and has major privacy concerns for students.
  - On page 6 of the syllabus, under Quizzes on Reading, the total points mentioned is 625 while there are only 600 total points in the course. The Panel ask this be clarified.



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Pronouns: he/him/his, they/them/theirs / Honorific: Mr.

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